

**Carlisle Housing Authority
Meeting Minutes
February 12, 2016**

Present: Alan Lehotsky, Chair; Mark Levitan, Vice-Chair; Steven Pearlman; Elizabeth DeMille Barnett, Housing Coordinator. **Not present:** Barbara Bjornson.

1. Meeting called to order at 8:00 a.m.

2. Old Business

A. TILL, Inc. Group Home

- i. **Building Permit.** Alan Lehotsky reported that Jon Metivier, Building Commissioner had issued the Building Permit on January 13, 2016. He noted that Town Counsel had made the determination that there was not a required Site Plan Review Appeal period.
- ii. **The Carlisle Housing Authority – TILL, Inc. Grant Agreement.** Mr. Lehotsky reported that TILL, Inc. and he had executed the Grant Agreement.
- iii. **Carlisle Housing Authority – TILL, Inc. Grant Agreement Authorizations for Payment.** Mr. Lehotsky reported that TILL, Inc. had submitted invoices for payment. Discussion followed. Steven Pearlman made a motion to authorize \$50,000 to be paid to TILL, Inc. to cover all TILL, Inc. invoices from Samiotes Consultants and the remainder to cover Davis Square Architect's expenses. Carolyn Ing seconded the motion. All present, aye; the motion passed.

3. New Business

- i. **Massachusetts Housing Partnership (MHP) Using CPA Funds for Affordable Housing.** Mr. Lehotsky began the discussion by asking if board members were interested in attending this MHP CPA training. Discussion followed. Mr. Lehotsky made the motion to authorize \$105.00 from the Carlisle Housing Authority Annual Budget to cover the workshop fees for Mark Levitan, Mr. Pearlman and Elizabeth DeMille Barnett, Housing Coordinator.
- ii. **Recall procedures and proposed Annual Town Meeting Article 20 for 2016 Annual Town Meeting Discussion.** Mr. Lehotsky reported that he had attended a meeting of Town board chairs, at which the proposed Article 20 was discussed. According to Mr. Lehotsky, the goal was to outline a measured elected official recall process, which would not make recall easy, but also not impossible. Mr. Lehotsky noted that within the present state of affairs, without recall, the Town has no authority to even request that an official who is a convicted criminal serving a prison sentence leave office. Mr. Levitan responded that not having this protection for this type of situation is something residents should be concerned about. The discussion concluded with Mr. Lehotsky proposing that the board vote to take a position on the article once it is on the 2016 Annual Meeting Warrant.

- iii. **E. Lyn Lemaire Open Meeting Law Complaint (OML) with the Attorney General's Office and Upcoming Joint Board of Selectmen and Affordable Housing Trust Meeting.** The proposed agenda for the upcoming February 23, 2016 Joint Board of Selectmen and Carlisle Affordable Housing Trust meeting was discussed. It was proposed that the content of the OML Complaint, in particular an ad hoc meeting which was referenced, be addressed at a future Housing Authority meeting.

4. Next Meeting Date(s): Monday, February 22, 2016 at 7:30 p.m.

5. Meeting Adjourned at 8:50 a.m.

Respectfully submitted,

Elizabeth DeMille Barnett, Housing Coordinator